AC221-178 - Application for the DPS for advice and services

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| DATE | Questions | Answers |
| 15/12/2021 | Does this consultation cancel and replace the consultation on “Provision of advice and services for digital products” with reference number AC221-178 (see attached TED notice)? | Yes, absolutely. It is the same DPS but with more categories and is more comprehensive.  It has the same reference as the previous version. |
| 16/12/2021 | With reference to the response in form DC1, could you confirm whether the categories are considered as lots? If responses are only submitted for certain categories, should those categories be listed in paragraph C (and “public tender” not ticked)? | Yes, in form DC1 the categories are considered as lots. Yes, you must list the categories for which you are responding. |
| 17/12/2021 | Regarding proof of “Professional and technical capacity”, do we just give the number of consultants with experience related to the subject of the tender (only one number to be entered)? | No, a minimum of two detailed references over the last three years must be provided for each deployable person. |
| 17/12/2021 | In the supporting documents required for the deployable workforce, do you require a file with CVs and references or just references? | We expect detailed references. |
| 20/12/2021 | Hello, In the application response framework (ARF), do we need to add references related to the subject of each category? Thank you in advance for your reply. Kind regards, | Yes, there should be references related to the subject of each category. |
| 20/12/2021 | In the pre-admission table, should we leave the excel file as it is with 3 tabs? Or should we add tabs to include each category separately for each tab we fill in? | Correction: You must leave the file as is.  There is a tab for criteria common to categories 1 to 12 and 14, and a tab for criteria common to categories 13 and 15  As stated in the “Explanation of the file” tab, the pre-admission table allows you to check whether your application satisfies all the criteria required for you to enter the Dynamic Purchasing System.  As a reminder, this is simply a tool to assist the applicant. It should not be attached. |
| 20/12/2021 | Does the turnover have to be 150K overall per category or overall for the company? | For categories 1 to 12 and 14, it must be the overall turnover for the company. |
| 20/12/2021 | Hello, do we need to provide a DC2 form for each category presented (I am thinking of the breakdown of the category turnover in relation to the total turnover)? Kind regards, | A separate DC2 form is required for each category. |
| 21/12/2021 | Is the date stated correct or is the need for 2022? Thank you | We are not sure we understand the question. However, the DPS is a procedure that enables companies to be listed. The companies listed on the basis of the items indicated in the Tender Regulations (TR) will be consulted in order to meet the needs of France Télévisions throughout the period of validity of the DPS, i.e. until 17 January 2024.  The 17 January 2022 was the deadline for submission of applications prior to the launch of the **first specific tender as stated in the Tender Regulations.** |
| 21/12/2021 | Hello, In the “name of the evidence file(s)” column of each ARF, should we attach our PDF evidence files or just indicate the name (e.g. “cyber cat 15 references”) and attach this file separately in our response file? | You only need to give the name of the attached file to which your response refers. |
| 21/12/2021 | Is it possible to know the estimated volume of work per lot? | No, we are not in a position to provide the volume at this stage. |
| 21/12/2021 | For lots 13 and 15, you have expressed a requirement of 50% of turnover for the lot activity, and the same for the workforce; is it not possible to express this requirement in terms of minimum turnover achieved by the company on lot activity, as well as for the workforce? | No, this is not possible; we are looking for responses that meet this requirement. |
| 21/12/2021 | On reading the ATC it transpires that you are expecting services to be provided on your premises. Is it possible to carry out some of the services remotely, from our premises in France? | That is correct, the services will take place on site at the premises of France Télévisions. France Télévisions may potentially authorise teleworking depending on how the health situation develops. |
| 21/12/2021 | As evidence, can images or tables be inserted directly into the ARF document (e.g. under the table to be filled in). | No, we want a file separate from the ARF. |
| 23/12/2021 | Hello, do we need to fill in a pre-admission table per category? Thank you in advance for your reply. Kind regards, | Correction: No, there is a tab for criteria common to categories 1 to 12 and 14, and a tab for criteria common to categories 13 and 15  As stated in the “Explanation of the file” tab, the pre-admission table allows you to check whether your application satisfies all the criteria required for you to enter the Dynamic Purchasing System.  You just need to tick “yes” or “no”.  As a reminder, this is simply a tool to assist the applicant. It should not be attached. |
| 27/12/2021 | Hello, in which category are your UI / UX requests? Thanks  Could you give me an answer? | Our UI/UX requirements are to be found in category 10 “Product design and design ops services”. |
| 29/12/2021 | You ask (see Q/A) for a tab per category in the pre-admission table, but the Excel file does not allow for tab duplication. Couldn’t we list the categories concerned/tab, especially since the turnover is the overall turnover for the company? | This was a typo. We have amended our response as indicated above. |
| 29/12/2021 | In light of the Q/As, could you confirm that a DC2 form must be provided for each category applied for and that a single DC1 form may be used if the individual applicant or the grouping is the same for all the categories listed in § C? | Yes, we confirm that you can provide a common DC1 for all the categories you are applying for (to be listed in section C of the form), but you must provide a DC2 form for each category you are applying for. |
| 03/01/2022 | Hello, for this DPS, it is stated that the deadline is 17 January 2024, but in the DPS documents, the date is 17 January 2022. Could you please clarify this point for me? I look forward to hearing from you. | The DPS is a procedure that enables companies to be listed.  The companies listed on the basis of the items indicated in the Tender Regulations (TR) will be consulted in order to meet the needs of France Télévisions throughout the period of validity of the DPS, i.e. until 17 January 2024.  The 17 January 2022 was the deadline for submission of applications **prior to the launch of the first specific tender as stated in the Tender Regulations.** |
| 03/01/2022 | With regard to evidence of professional and technical capacity, you specify in the response file that we need to provide a minimum of two detailed references over the last three years per deployable person.  Could you specify what you mean by a deployable person?  Could you give us an example? | For categories 13 and 15: These are persons who have already worked for your organisation and are included in your references. Regarding them as deployable means that you are in a position to put them forward for future consultations as part of this tender. |
| Hello, in box 2 of the ARF, “2. The candidate’s deployable workforce must have at least 2 experiences...”, do you mean for the workforce or the references / experiences related to the lot in question? Thank you, | We require references that are relevant to the category in question. |
| 04/01/2022 | Hello, there doesn’t seem to be any fee schedule template in the response framework. How would you like us to send you the average daily rate for the employee profiles for each category? Thank you for your help, Kind regards | We are currently at the application selection stage for the DPS.  No fee schedule is expected in this application phase.  The average daily rates can be provided in the responses to specific tenders. |
| Hello, in the Tender Regulations for lots 1 to 12 and lot 14 you ask for a minimum financial capacity: **average annual global turnover of €150,000 in the last year**. What do you require as proof of turnover for a service category? | A self-declaration is enough at this stage. The information provided must be consistent with your activity. Other supporting documents may be requested during the procedure if necessary. |
| For categories 13 and 15, what kind of documents do you require as proof? e.g. “The candidate must have employed a minimum of 50% of its workforce over the last 3 years in connection with the object of the category referred to”? | We require a list of references with deployable workforce in the target category. |
| 05/01/2022 | Dear Sir/Madam, You state in the Tender Regulations that a version of the tender documents is also available in German and English; could you provide us with these? Thank you in advance. Sincerely | The tender documents are currently being translated into German and English. We will add them as soon as possible. |
| Hello, as far as we are aware, the activities produced (PO/PM, etc.) by the TISD and the DD were covered by 2 different framework agreements. In the DPS are they covered in cat.8 for both directorates or for the TISD are they covered by cat.6? | PO and PM are covered by category 8 of the DPS for France Télévisions and ARTE. |
| Hello, can the quality activities be split into 2: manual / automated? Are they all covered in category 14 of this DPS (DD & TISD) or are they divided between 14 and 4? Thank you | These manual and automated activities are covered by categories 14 and 4, the expertise required will be specified in the specific tenders. |
| Hello, the current framework agreement (AD\_NUM21-145) covers only the activities of the DD. Could you please confirm that the DPS covers all FTV activities (DD, TISD & ARTE)? | The DPS covers all the categories referred to in the TTC for France Télévisions and ARTE (in the categories in which ARTE is operational) |
| Hello, in the ARF for a category, can we describe the experiences directly in the ARF by way of proof, or do we need to attach a Word file describing these experiences? | You can provide the description in a few lines in the ARF and/or attach additional documents in the appendix. |
| 07/01/2022 | Hello, Regarding category 14, do you expect the same person to do support and testing or can it be 2 different people? Will future tenders always be for support and testing or sometimes will it just be for testing? Thanks | Further details will be provided when specific tenders are launched. |
|  | Hello, for the proof of “Professional and technical capacity”, if our workforce = 10, do you require 10 CVs with a minimum of 2 refs for each of them over 3 years OR 20 refs alone OR something else? Thank you in advance. Yours sincerely. | We do not require CVs, only references. |
|  | For the deployable workforce can we provide a photo and first name of the consultants? | No, we do not require CVs, only references. |
| 10/01/2022 | What kind of financial documents or proof are required in support of stated turnover? | A self-declaration is enough at this stage. The information provided must be consistent with your activity. Other supporting documents may be requested during the procedure if necessary. |
|  | Hello, Do we need to be able to supply all the services required for the lot to apply for it, or can we just supply one service for the lot? For example, lot 4: we would like to supply the automation part; is this feasible? | You need to be able to supply the full range of services required for the category concerned. |
| 11/01/2022 | Hello, Could you please confirm that for “Applicant’s deployable workforce must have at least 2 experiences over the last 3 years...”, in “Applicant’s response” we put a specific person and references as proof? Thank you in advance. | See answer above |
| 13/01/2022 | Hello, Regarding the DC2 form, for the turnover in connection with the tender, do you require the turnover in connection with the “provision of advice and services” tender or the turnover in connection with each category? | As we clearly state in the TR: average annual global turnover in the last year (cat 1 to 12 and 14), annual global turnover in the last 3 years (cat 13 and 15), not turnover by category |
|  | Hello, In order to justify our financial capacity, do we need to provide tax returns? | No, you do not need to provide tax returns |
|  | Hello, could you confirm where I can find the DC1 and DC2 forms? For the “proof of professional and technical capacity”: what do you mean by detailed references? Thank you in advance for your answers. | It is clearly stated in the tender regulations where the DC1 and DC2 forms can be found, but here is the link:  **These forms can be downloaded free of charge from:** [**https:**//www.economie.gouv.fr/daj/formulaires-declaration-du-candidat](https://www.economie.gouv.fr/daj/formulaires-declaration-du-candidat) |
| 14/01/2022 | Hello, we can see no Unit Price Schedule for the provision of services in the different categories; do we need to produce one ourselves? If not, where can we find it? Kind regards, | No, this is the application stage to list companies in the DPS (see tender regulations) |
|  | Hello, we are a new organisation (with no turnover) and we would like to apply as a co-contractor: is the minimum turnover required for each co-contractor? Or if our co-contractor qualifies, would that count for both of us? Thank you | It is possible to apply as a joint venture or a joint grouping but the turnover that can be taken into consideration is the combined turnover of the members of the grouping |
| 16/01/2022 | Good evening, Is there any chance you could provide the documents for this tender in English and/or German (similar to “AC221 110”)? This would be very much appreciated. Thank you, Uwe Hofer | We hope to be able to publish them very soon |
| 18/01/2022 | Hello, In the application response framework for the call for tenders DAHP\_AC221-178 lot 3, I can find no DC1 or DC2 forms in the download of the documents corresponding to the category; I need to complete these forms in order to apply. Kind regards, | It is clearly stated in the tender regulations where the DC1 and DC2 forms can be found, but here is the link:  **These forms can be downloaded free of charge from:** [**https:**//www.economie.gouv.fr/daj/formulaires-declaration-du-candidat](https://www.economie.gouv.fr/daj/formulaires-declaration-du-candidat) |
|  | Hello, Could you confirm that our tender for the DAHP\_AC221-178 consultation file was received yesterday? As the file is still open, does this mean that we can submit a new response? | All applications have been received for the first specific tender, they will be opened and examined in the coming weeks. The DPS remains open throughout its period of validity. You can apply for other categories if you have the capacity and skills. The second wave of applications will not be opened and examined until a first specific tender is launched for one of the categories. |
| 08/02/2022 | Hello, We submitted our application for several lots before 17 January last. How soon do you expect to inform us of your decision concerning our application for the various lots? | The applications are currently being examined. There were many (over a hundred) responses for almost all the 15 categories. We will get back to you as soon as possible. |
|  | Could you confirm the deadline for submitting applications? On the first page of the tender regulations it states: Deadline (time and date) for the delivery of applications (period of validity of the DPS): - 17 January 2022 at 5.30 p.m. (Paris, France time)  We received the email today. | The DPS is a procedure that enables companies to be listed.  The companies listed on the basis of the items indicated in the Tender Regulations (TR) will be consulted **in order to meet the needs of France Télévisions throughout the period of validity of the DPS, i.e. until 17 January 2024**.  The 17 January 2022 was the deadline for submission of applications prior to the launch of the first specific tender. |
| 09/02/2022 | Hello, I already submitted my application for this DPS on 25/01/2022. How soon could we get a response? Thank you | Any applications submitted after 5.30 pm on 17 January will only be considered when a first specific tender is launched for one of the categories, in line with the public procurement rules for DPS. We are unable to tell you when the first specific tender will be launched as it will depend on the needs of FTV. |
|  | We are applying in 12 categories; as I understand it we have to provide 12 DC2 forms. Since we are applying as part of a joint grouping of 2 companies, can we submit a “joint” DC2 for the 2 companies or do we have to submit 24 DC2 forms? | In theory, you must provide a DC2 form for each category applied for, but in the case of a grouping, we suggest that each member of the grouping fills in a DC2 form that includes all the information required for each category applied for. |
|  | For categories 13 and 15 (N.B. we are currently providing a service for you) our turnover in these areas is under 50% but we have good references. Can we still apply for these categories? | We confirm that it is not currently possible to apply if you do not have this minimum requirement. |
| 21/02/2022 | When making a response, can the minimum 2 references expected cover only part of the category or should the number of references be increased to cover the whole category itself? | As stated in the tender regulations, the 2 experiences must be related to the subject matter of the relevant category. |
| 23/02/2022 | Concerning the excel file: To tick - AC221-178 - Pre-admission-table. This file contains ActiveX macros not compatible with MacOs (.xlsm) Can you upload a file usable under Mac or do you allow the upload of an xlsx? | This file is not intended to be submitted with your application. This file is an aid to help you check whether your application meets all the criteria. |
| 15/03/2022 | Knowing that the DPS has been modified with the addition of a new category Cat 16 and a new response date 7/04/2022, is it possible to respond to categories 1 to 14 if we wish? | Applications for all categories can be submitted throughout the period of validity of the DPS, i.e. **until 17 January 2024**.  7 April 2022 is the deadline for applications **before the launch of the first specific contract** for categories 15 and 16 only. |